Transfer Release Authorization For Students Requesting to Transfer Out

If you choose to attend another school (whether you graduate or not), this is considered a “transfer of schools” and International Student Services must release your SEVIS record to that school. If you are completing a program of study, you must transfer your SEVIS record within 60 days following the completion date. Since International Student Services can only transfer your record to one school, you must complete this form only after you have made your final decision as to which school you will attend. You can bring this form to the office or fax it to (803)777-0462.

Student Release:

I (name)___________________________(last 4 digits of school ID) _____________
and (SEVIS ID) ______________________ authorize the University of South Carolina, International Student Services, to release my SEVIS record on: (month/day/year) _________________ to the following institution:

Name of School___________________________________________________________________________
Address_________________________________________________________________________________
School Code______________________________________________________________________________
Program Number (J-Students only)____________________________________________________________

and I certify that:   (please check all boxes that apply)

☐ I have already been accepted to study at that institution.
☐ I understand that once this release date has been reached, my record will no longer be accessible at the University of South Carolina.
☐ I understand that if I am currently authorized for off-campus work permission, the work authorization will be terminated on this date.
☐ As of this date, I am no longer a student at the University of South Carolina and I can no longer work as a student worker or graduate assistant at the University.
☐ I will need to discuss any issues with my new institution.

Your signature: ___________________________      Today’s Date: _________________

NOTE: If you later decide to cancel your transfer, you MUST contact the University of South Carolina BEFORE the release date you indicated above.

OPTIONAL: I am transferring from South Carolina because: (please check all boxes that apply)

☐ I completed my degree at the Univ. of South Carolina and now I will pursue a different degree.
☐ My research interests are better served elsewhere/ My major is not offered at South Carolina
☐ I will be receiving better funding package or assistantship at another school.
☐ I am ineligible to continue studies at South Carolina.
☐ I am dissatisfied with Columbia / prefer to live in another region.
☐ For personal/ family reasons.
☐ I am dissatisfied with the University of South Carolina.
☐ Other (please explain):____________________________________________________________________

Thank you for your response! Your input helps International Student Services and the University improve advisement practices and student satisfaction.